



## **Manton Apple Festival Vendor Information and Participation Requirements**

First Saturday in October

The Manton Apple Festival event is managed by the Manton Apple Festival Committee a Non-Profit Volunteer organization that provides financial support for educational and community service activities for residents of Manton. Contact us at P.O. Box 434, Manton, CA 96059 or by phone or text at (805) 550-3161 or visit our web site, [www.mantonapple.com](http://www.mantonapple.com).

The Manton Apple Festival is held at the Manton Elementary/Middle school campus. Use of the facilities is subject to the laws of the State of California and of the school district. Please adhere to the rules as outlined in this Vendor Information and Participation Requirements form. A vendor's signature on the Application Form indicates that applicants have read and understand all the requirements of participation. Violation of any of the rules may disqualify the Vendor from participation at future events.

All craft items offered for sale must be made by the artist. No Commercial or buy-sell goods are allowed.

**Place:** Manton School, 31345 Forward Road, Manton, CA 96059

**Date and Time:** First Saturday of October – 9 a.m. to 4 p.m. - RAIN or SHINE

**Booth Space:** The Manton Apple Festival provides a 10'x 12' booth space, marked with chalk. Each booth is numbered. Vendors must keep all merchandise, display tables, signs and canopy legs within the booth chalk marks. Canopy legs should be straight up and down, no slanted legs allowed. Canopy must be secured with stakes or weights to ensure no movement in the event of wind gusts. Vendors will receive one (1) parking pass per booth space.

**Booth Cost:** Booth rental is \$70.00. Electricity, (15 amp service) is available for a limited number of booths for an additional \$15.00. Vendors may provide their own power with a generator, provided the generator is of the "whisper" quality and does not disturb adjacent booths, (exhaust or noise). Vendors that provide their own power must note on the application what type of fuel will be used (i.e. propane, diesel, wood, solar, etc.).

**Set Up/Take Down:** Vendor will be allowed to set up prior to 12:00 noon, the Friday before the event. All vehicles must travel counter-clockwise on the track and no Vendor vehicles will be allowed on the grass field. Merchandise and display equipment must be unloaded and all vehicles off the track by 8:45 a.m. Saturday. Parking Attendants will direct Vendors to the reserved parking area. The day of the event vendors are not allowed to take down a canopy, move equipment out or bring a vehicle onto the track prior to 4:00 p.m. even if all merchandise has been sold out. Overnight security is NOT provided.

**Requirements:** **ARTS and CRAFT WORK VENDORS** - All items for sale must be made by the artist. No Commercial or buy-sell products are allowed. Vendors must provide a resale license number on the application. A list of vendors will be provided to the Board of Equalization prior to the Manton Apple Festival.

**FOOD VENDORS** – Food vendors are required to bring their own garbage cans and plastic garbage bags for their use in the booth. Food Vendors are required to display a current Health permit. Tehama County Health Inspectors may be in attendance at the event, so please be prepared to cooperate with the Inspectors.

**JAM, JELLY, PIES, BAKED GOODS AND PRODUCE VENDORS** – A current Cottage Industry Certificate or Certified Producers Permit must be on display in the booth. All items must bear the Vendor's name and phone number. Tehama County Health Inspectors may be in attendance at the event, so please be prepared to cooperate with the Inspectors.

**Registration:**           **Application Deadline: Third Friday in August**

Please mail the following to the Manton Apple Festival:

1. A completed Manton Apple Festival Application; go on-line to [www.mantonapple.com](http://www.mantonapple.com) for a copy or contact us at (530) 474- 1224.
2. A check for the number of booth(s) requested, plus electric fee if needed. Checks should be made out to: Manton Apple Festival. Please note that checks may be held for deposit until the end of August.
3. Two (2) photos of your product/food/service, and one(1) photo of your booth. We will use these photos to determine the best placement of your booth and the viability of the product for sale.
4. A stamped self-addressed large envelope for the return of photos and your acceptance or rejection letter. The letter will be mailed to you at the end of August.

**Cancellation/Refund:** If a Vendor must cancel participation for any reason and can give notice of cancellation by the last Monday in September (by website or phone) we will make every effort to find a replacement Vendor and provide a refund. If vendor is not able to provide sufficient notice, or the Manton Apple Festival is not able to find a replacement Vendor, a refund will not be provided. No refunds for bad weather.

**Issues to Consider:**       Manton is located at an elevation of 2,000 feet above sea level, and it can be very hot. prepared and keep hydrated. The Manton Apple Festival is not responsible for loss or damages to merchandise or injuries while at the Festival. First-Aid and safety personnel will be on hand the day of the event.

The Manton Apple Festival is held on School grounds. **Absolutely NO tobacco, alcohol, firearms or weapons allowed on the premises or parking lots.** No pets allowed. Service animals with proper identification allowed, but be advised it can be **HOT** in Manton in October, so unless it absolutely necessary, it is not recommended that you bring any animal.

**Questions/Comments/Concerns:** Contact us via the website at [www.mantonapple.com](http://www.mantonapple.com) or by phone at (530) 474-1224 – please note that this only a message line, we will return your call as soon as possible. We look forward to seeing you in October!



## Manton Apple Festival – Vendor Application

Print and complete all lines, if line does not apply note n/a. Incomplete or illegible applications will be rejected.

Applications received after the third Friday in August may be placed on waiting list.

VENDOR NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ URL: \_\_\_\_\_

VEHICLE MAKE: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

NUMBER OF BOOTHS: \_\_\_\_\_ (\$70.00 ea). ELECTRICITY: \_\_\_\_\_ (\$15.00 ea). TOTAL: \_\_\_\_\_

Make checks payable to Manton Apple Festival. Note: checks may be held until the end of August for deposit.

RESALE NUMBER: \_\_\_\_\_

Vendors of arts and crafts items must have a resale number. A list of all non-food vendors is provided to the SBoE. Food Vendors must have a Health permit on display; Cottage Industry and Certified Producers permits must be on display for other products being sold

FOOD VENDORS: Will you be bringing a food trailer, generator, barbecue, etc? \_\_\_\_ YES \_\_\_\_ NO

If yes, what type of fuel will you be using? \_\_\_\_\_

LIST THE TYPE OF MERCHANDISE OR SERVICE YOU WILL BE PROVIDING (i.e. Mexican Food; Tri-Tip; Snow Cones; Fabulous Apple Fritters; Variety of Jams; Apples; Hand Made Aprons; Pottery and Pie Birds. Keep your list brief. We will use this information to promote your booth. Provide a more detailed description of all your merchandise or service on the back of your photos if you wish to do so.)

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I have read and agree to abide by the “**Manton Apple Festival Vendor Information and Participation Requirements**”.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Mail completed application, check for payment, photos and return self-addressed stamped envelope to:

MANTON APPLE FESTIVAL  
P.O. Box 434  
Manton, CA 96059